

**US Army Medical Research and Materiel Command
Office of Research Protections**

Submission Form and Checklist

**Army - Supported Research, Development, Testing and Evaluation (RDT&E),
Education and Training Activities involving Human Cadavers**

PURPOSE: All Army supported research, development, testing and evaluation (RDT&E), education and training activities involving human cadavers require review and approval in accordance with the Army Policy for Use of Human Cadavers for Research, Development, Test and Evaluation, Education, or Training, 20 April 2012 (referred to herein as the 'Army policy'). Activities involving human cadavers supported by the United States Army Medical Research and Materiel Command (USAMRMC) must be reviewed for compliance with the Army policy and approved by the Office of Research Protections (ORP).

INSTRUCTIONS:

1. Enter information about the planned activity(ies) in the spaces provided to complete all appropriate sections of the form.
2. Ensure that protocol/test plan/activity descriptions include (version(s) and date(s) and include detailed test/research procedures and number /nature of cadaver specimens. Information regarding the procurement, interstate transfer, storage and disposition of the specimens must be addressed. An incomplete submission will result in delay in review.
3. For questions regarding ORP review requirements or assistance in completing this form, leave a message at 301-619-2165 or HRPO@amedd.army.mil and a staff member will contact you.

NOTE: You are reminded not to initiate the tests involving cadavers until you receive approval from the ORP.

PI Name:

Proposal Title:

Award Number:

Statement of Work Task Number (if applicable):

Please check the box beside each document included with this Protocol Submission Form.

1. Proposal and Program Information

Resubmission of documents is not required unless requested.

2. Protocol Information

Protocol/test plan/activity description

Note: detailed descriptions must include descriptions of test/research procedure, number of cadaver specimens and location/environment of the tests

Applicable Standard Operating Procedures that address requirements detailed in Army Policy if not otherwise addressed in the protocol (e.g., testing for communicable diseases, psychological support for personnel, etc.)

Other(s):

3. Cadaver Procurement Information

Information about cadaver sources (e.g., vendor name and information, state anatomical board requirements/requests, information about licenses/certifications, etc.)

Sample body/specimen donation form(s)

If applicable, provide supplemental information provided to donors (e.g., brochures, FAQs)

Other(s):

4. Institutional Review Information

Institution/peer/other committee review of protocol and approval letter(s) (e.g., Anatomical Advisory Board [AAB], Institutional Review Board [IRB], Institutional Biosafety Committee [IBC], or other, as applicable per your institutional requirements)

Other(s):

5. Other Applicable Documents and Information

If military sites involved, Unit Commander Letter of Support

Other(s):